



State Center Adult Education Consortium  
7942 N. Maple, Suite 103  
Fresno, CA 93720

**State Center Adult Education Consortium (SCAEC)**  
**Friday, October 17, 2025 at 2:00 pm**  
**Clovis Community College – Herndon Campus**  
**390 W Fir, Suite 308, Fresno, CA 93611**

**Minutes**

**Members Present:**

Tony Abrams – Sierra USD; George Alvarado – Fresno City College; Shelly Conner – Madera Community College; Natalie Culver-Dockins – Reedley College; Jose Garza – Parlier USD; Leslie Goston – Golden Valley USD; Alex Gutierrez – Fresno County Superintendent of Schools; Jose Guzman – Kings Canyon USD; Lori Hawkyard – Sanger USD; Ara Keledjian – Madera USD; Fabrizio Lofaro – Valley ROP; Courtney McMahon – Clovis USD; Marci Panoo – Clovis USD; Diana Parker – Selma USD; Ed Robinson – Central USD; Paul Shoaf – Chawanakee USD; Emilee Slater – Clovis Community College; Kevin Thomas – Dinuba USD; Grant Thor – Washington USD; Lisa Vincent – Fresno City College

**Members Absent:** Tod Tompkins/Debra Haney – Caruthers USD; Rodney Branch/Michael Robinson – Fresno USD; Jessica Fairbanks/Ron Johnson – Yosemite USD

**SCAEC Staff Present:** Allyson Adams, Pang Vangyi, Sherri Watkins

**1.0 Call to Order**

Marci Panoo called the meeting to order at 2:06 pm.

**2.0 Agenda and Minutes**

A motion was made by Lori Hawkyard to approve the agenda and August 8, 2025 minutes as presented. The motion was seconded by George Alvarado and approved.

**3.0 Meeting Norms**

**4.0 Hearing of the Public/Unscheduled Oral Communications**

**5.0 Consent Agenda**

**6.0 Information Items**

**6.1 Digital Literacy Grant Funding Presentation**

Lori Ohls presented on both curriculum and a grant funding opportunity aimed at training individuals who have little to no experience with computers or digital technology.

- The Computer Basics curriculum, developed by the nonprofit Economic Development Collaborative (EDC), is available to agencies at no cost.
- A grant to fund digital literacy training programs is open for applications via the California Public Utilities Commission (CPUC). Applications are accepted every January 1 and July 1 until funds are exhausted. More information can be found on the CPUC website under California Advanced Services Fund (CASF) Adoption Account.

**6.2 FCSS / Golden Valley USD Capital Outlay Request**

FCSS is requesting use of their CAEP funds in the approximate amount of \$35,997 to purchase a forklift. The investment will directly support the launch and expansion of

their Forklift Certification Training Program. Once the purchase is complete, Golden Valley USD will reimburse FCSS for half of the cost.

A motion was made by Ara Keledjian to move the request to 8.1 Action Items. The motion was seconded by Diana Parker and approved.

- 6.3 The CAEP Beginning of the Year letter outlining accountability requirements for the 25-26 program year has been released by the state.
- 6.4 The ELL Healthcare Grant Round Three will be awarded by an RFA process. More information will be distributed when available.
- 6.5 The deadline to apply for the CALPRO Leadership Institute is November 17, 2025. Administrators who have been in their positions for less than three years are encouraged to apply.
- 6.6 Nine nominations have been received for the next Student Ambassador Program cohort. The Transitions Team will be meeting with students to review the commitment requirements before selecting the participants. The Transition Team also presented on the program at the CAEP Summit in Anaheim. Representatives from CALPRO attended the session and would like to feature both the Ambassador Program and the College Showcase in a national brief.
- 6.7 A flyer was distributed to members about an Afghan Support Center Community Resource Fair. Members interested in participating can find contact information on the flyer.
- 6.8 NOVA Updates
  - For FY 2024-25, the consortium carryover was 8.97%, well under the 20% CAEP requirement for consortia.
  - Revisions were made to members' Budget and Workplan reports to align them with the annual plan.
  - The Program Hours and Leveraged Funds report is due in NOVA on November 7, 2025.
  - Q1 expenditures are due in NOVA on November 21, 2025.
  - 2024-25 Allocation Status letters will be sent to superintendents and college presidents soon.
- 6.9 The SCCCD/SCAEC College Showcase is scheduled for November 7, 2025 at Reedley College. Registration is below last year at this time. Members were encouraged to register classified staff, faculty, and administrators. The showcase is valuable not only for faculty, but for all staff.
- 6.10 The SCAEC Executive Board Retreat will be held on March 19-20, 2026 at Tenaya Lodge. Registration information will be distributed in January. Members were reminded that SCAEC will pay for one hotel room per site.
- 6.11 Conferences
  - CAEAA Conference, February 11-13, 2026 – San Diego, CA
  - CCAE Central Section Awards Banquet, February 18, 2026 - Visalia, CA. Members were encouraged to submit nominations.
  - COABE 2026 National Conference, April 12-15, 2026 – Indianapolis, IN
  - CCAE State Conference, April 30-May 2, 2026 – San Diego, CA

## **7.0 Board Report**

### **7.1 Office Report**

- Marci Panoo mentioned that Sherri Watkins was featured in the CAEAA Member Spotlight.
- Sherri is participating in the IMAGO Building Better Leaders Series.
- The data sharing MOU between SCCCD and the adult schools is nearly complete.

The MOU will allow better tracking of transitions from adult schools to the colleges. Members questioned why an additional MOU is needed when that type of data is already being captured by K-12 school districts and the adult schools fall under that umbrella. Pang clarified that articulation agreements are in place for K-12 but do not mention adult education. Currently, in CCCApply, students are asked to identify the last school attended, but the system does not specifically reference adult schools or capture data from adult students in programs other than HSD.

- Pang is participating in the CAEP Leadership Academy.
- Sherri reminded members to please include SCAEC staff on sub-region meeting invitations.

## 7.2 Member Reports

- Central Adult School is working with FCSS ROP to embed skill-based competencies into their curriculum, allowing students to earn industry certifications. The NATP program just started. Enrollment continues to be strong, particularly in ESL, Citizenship, and High School Diploma.
- Last year at this time, there were no students enrolled in the Chawanakee Adult School HSD program. They now have ten students enrolled, with five having twenty-seven plus hours accumulated.
- Clovis Adult Education is working with FCSS to offer both a Culinary course and Auto Body course beginning in January. CAE restarted their student advisory committee, with fourteen students from different programs participating. The committee will give suggestions on how to improve the adult school and new activities to engage students. The school recently held a multi-cultural event showcasing thirty different cultures.
- Clovis Community College broke ground on their new athletic facility. ESL classes are small but continue to move forward.
- Dinuba Adult School now has an ESL program. The class, which is full, is split into three levels, and the instructor is looking to expand each of the levels. DAS is exploring combining ESL with a computer literacy component. The Instructional Assistant course has begun, and Automotive will begin in the Spring. They are currently hiring for an HSD teacher.
- FCSS continues to offer the same courses but are looking to expand and partner with other districts. Flyers are distributed to K-12 parents to help with recruiting. Charter schools have reached out to see if there are opportunities for students who want to graduate early.
- Fresno City College continues to work with Fresno Adult School to expand programs at the adult school site. The college held an adult education retreat for college staff to discuss refocusing their goals, which includes increased outreach to the adult schools. They continue to expand non-credit EMLS courses. Fresno Adult School students taking the FCC Counseling 53 course in person at FAS earn college credit through SB554. FCC is hoping to offer Counseling 53 as an online course for students from outlying areas. All college adult education counselors are now housed at the Career Employment Center.
- Golden Valley Adult School hired an ESL teacher last year and now has a waiting list for that course. Leslie Goston stressed how having the right instructor makes all the difference.
- Kings Canyon USD is trying to improve outreach by tapping into community and district resources such as the Lights On Afterschool Program, Kings Canyon Online Fall Festival, ESL Movie Night, and Reedley Fiesta.

- Madera Adult School's Office Assistant program is new this semester and going very well. WIOA cuts have affected the overall budget, but the adult school continues to remain solvent.
- Madera Community College is looking forward to the completion of the new Oakhurst Center. Classes are anticipated to begin in January 2027. MCC is working on an initiative to offer credit for prior learning. Current credit for prior learning is focused on military experience. The new initiative would focus on CTE experience such as welding. MCC is also working on a new facility for truck driving courses.
- ESL enrollment at Parlier Adult School is down. HSD enrollment has increased, with three completers so far this year.
- Reedley College finished Undocumented Student Action Week, providing information and support to undocumented students, as well as training for staff. They are holding an Adult Education tour next week and are excited to be hosting the College Showcase. Reedley College is now a GED testing center. Campus teams continue to offer support during this uncertain funding time. Funding for Reedley College's TRIO, Upward Bound, and College Assistant Migrant programs has been maintained. SCCCD is funding a secondary counselor one day a week.
- Sanger Adult School is getting ready for their Health and Wellness Fair. They may be looking for a different venue because of construction in front of the school. They are working with Fresno City College to bring a Food Service Management course to the adult school. CVIIC contacted Sanger Adult School regarding a new digital literacy program that CVIIC is offering. The adult school has a waiting list for both ESL and HSD programs. A new teacher started October 1st, which should help alleviate the wait.
- Selma Alternative Education has temporarily moved to the adult school site due to construction. Selma Adult School continues to work on WASC. All instructors are now using the new CASAS Teacher Portal.
- Sierra Adult School is halfway through the CTE Welding program. The Parenting Co-op continues to be strong. Sierra is currently working with Big Sandy Rancheria to restructure their MOU.
- Valley ROP is working with the South Region to enroll for the sixth cohort of CNA/ELL classes. Over the last two years, VROP has graduated approximately 100 CNA students with the ELL Healthcare grant. Almost 200 students are enrolled in EMT classes. Another class was started to alleviate the waiting list.
- Washington Adult School is focusing on their new orientation process. Out of sixty high school diploma students, only five do not have twelve-plus hours. Orientation sessions are held every two weeks instead of once a month.

## **8.0 Action Items**

### **8.1 Vote on FCSS/Golden Valley USD Capital Outlay Request**

A motion was made by Paul Schoaf to approve the FCSS/Golden Valley USD Capital Outlay request as presented. The motion was seconded by Kevin Thomas and approved.

## **9.0 Closed Session – the board moved into closed session at 3:25 pm.**

### **9.1 Executive Director Evaluation Goals and Objectives**

## **10.0 Reconvene in Open Session – the board reconvened in open session at 3:27 pm.**

## **11.0 Public comment regarding Closed Session items – there was no public comment.**

## **12.0 Next Meeting: January 17, 2026 at 2:00 pm**

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**13.0 Adjournment**

Paul Schoaf made a motion to adjourn the meeting. The motion was seconded by Tony Abrams and approved. The meeting adjourned at 3:35 p.m.